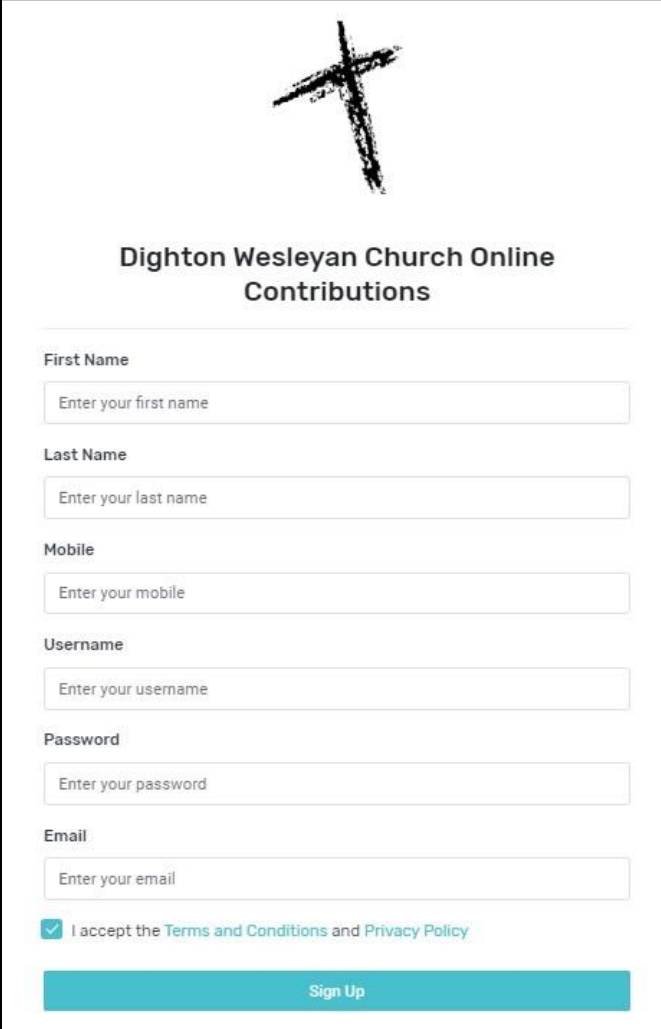


How to Register for Online Giving

1. Click this link. <https://my.flockbase.com/oc/register?org=765>

This is the link for church members to register for an online giving account. It will take you to this registration page.

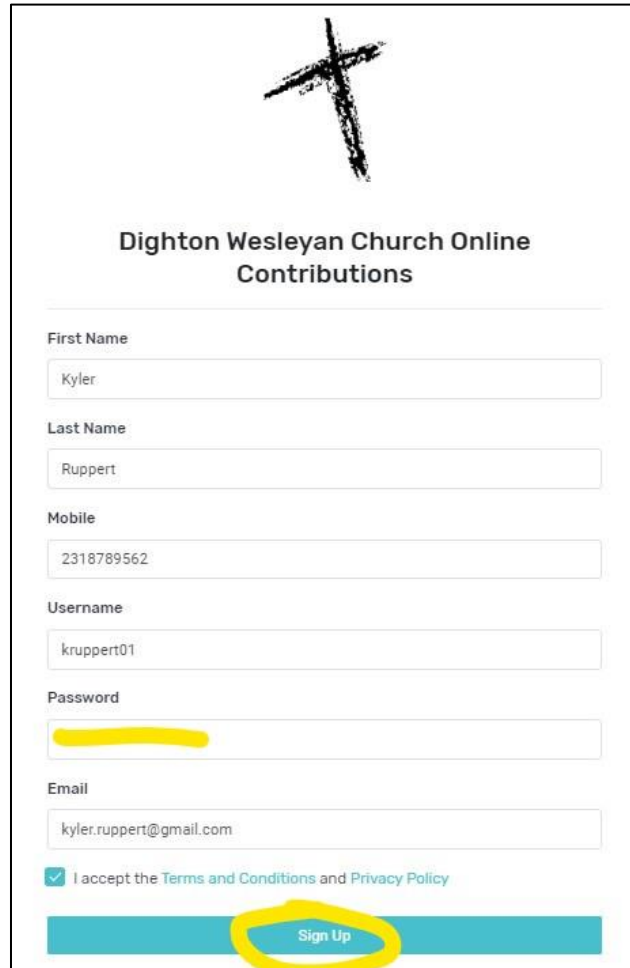



The image shows a registration form for Dighton Wesleyan Church Online Contributions. At the top center is a black cross icon. Below the icon, the text "Dighton Wesleyan Church Online Contributions" is centered. The form contains several input fields: "First Name" with a placeholder "Enter your first name", "Last Name" with a placeholder "Enter your last name", "Mobile" with a placeholder "Enter your mobile", "Username" with a placeholder "Enter your username", "Password" with a placeholder "Enter your password", and "Email" with a placeholder "Enter your email". Below the email field is a checkbox that is checked, with the text "I accept the Terms and Conditions and Privacy Policy". At the bottom of the form is a teal button labeled "Sign Up".

2. Fill in the information and click *Sign Up*.

This information ties to your existing member record in our church management program via your phone number. As you register with the phone number already in the system, it will verify your identity. This way, anything given will automatically be attributed to your existing member record in your

contributions records. If you do not have an existing account in our system, or are using a different phone number, the system will automatically create you a new account.




**Dighton Wesleyan Church Online
Contributions**

First Name

Last Name

Mobile

Username

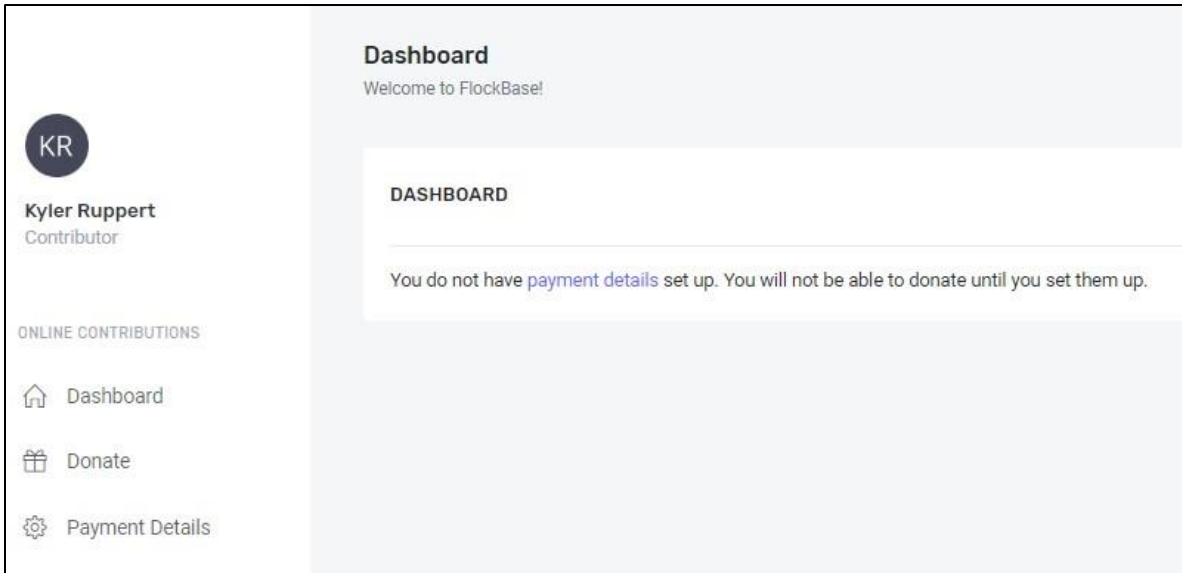
Password

Email

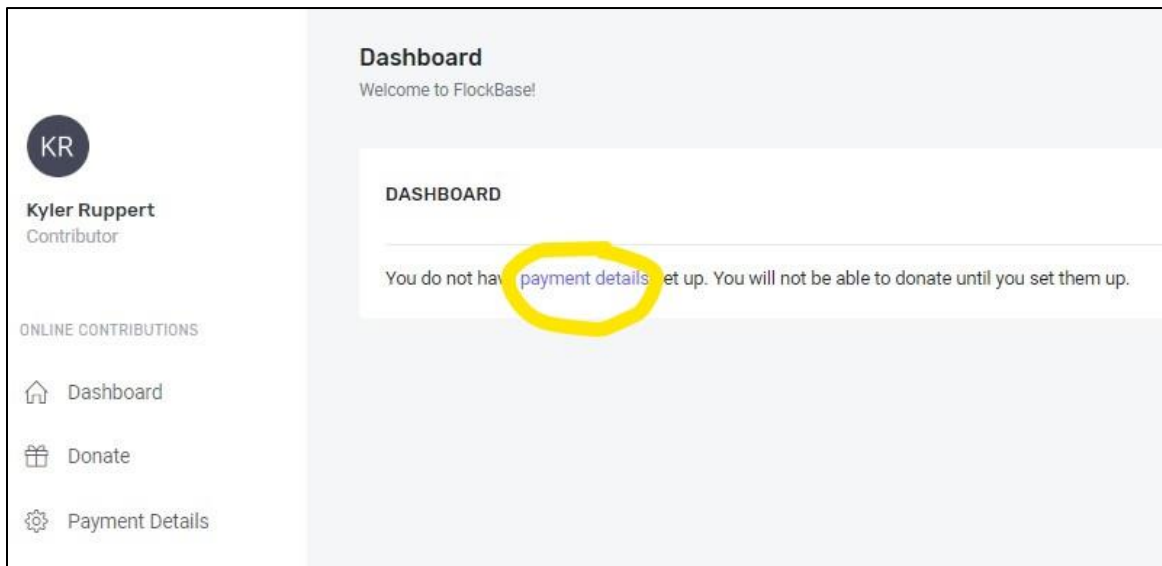
I accept the [Terms and Conditions](#) and [Privacy Policy](#)

- 3. If you have an existing account in our church management program, it should have you confirm who you are.**

- 4. There, now you have registered! It should take you right to your account. This is what it will look like.**



5. Now that you are in your account, you will want to set up a payment method. Click on *Payment Details*.



6. This will take you to a page to enter a payment method. When information is filled out, make sure to click *Add*.

ADD PAYMENT METHOD Back

First

Last

Label

ACH (Preferred) Credit / Debit

Name On Account

Account Number

Routing Number

Account Type

Add

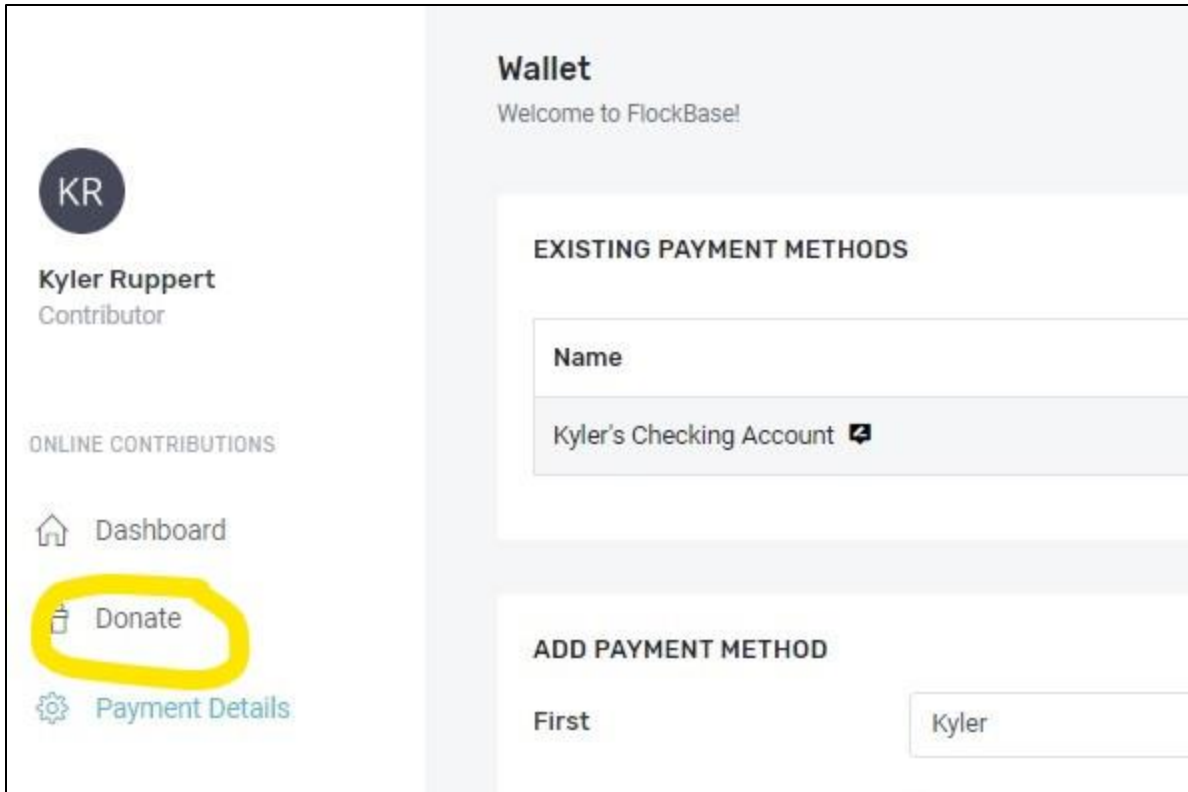
7. Your Wallet will now show the payment method that you just entered.

Wallet
Welcome to FlockBase!

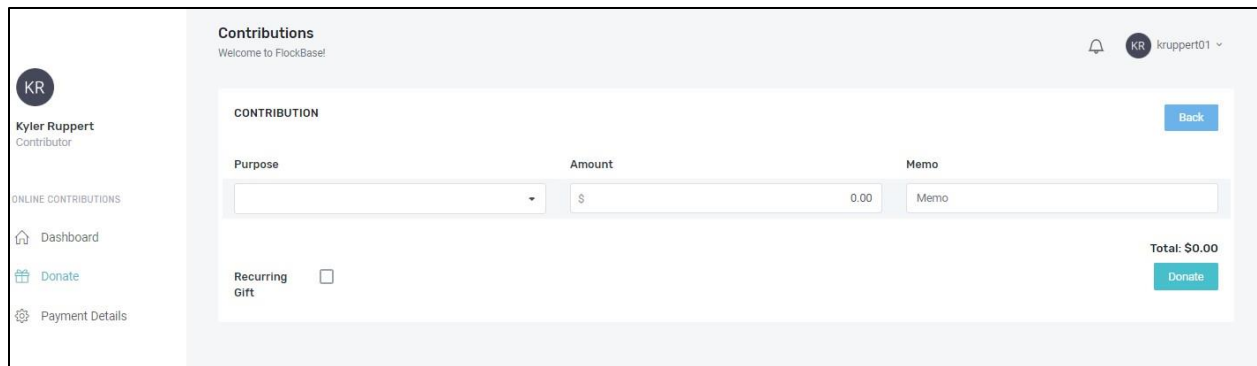
EXISTING PAYMENT METHODS

| Name | Actions |
|--|--|
| Kyler's Checking Account <input checked="" type="checkbox"/> | Default Payment Method (Can't perform actions) |

8. Now that you have set up a payment method, you can now click the *Donate* tab to make a contribution.



9. It will take you to this page.



10. Fill out the information, and make sure to select *General* as the purpose, and then click *Donate*.

CONTRIBUTION Back

| Purpose | Amount | Memo |
|---------|---------|------|
| General | \$ 0.00 | Memo |

Recurring Gift

Total: \$ 0.00 Donate

11. If you wish to make this gift a recurring gift, check the box as shown and specify frequency and start date and click *Schedule*.

Contributions Welcome to FlockBase!

CONTRIBUTION Back

| Purpose | Amount | Memo |
|---------|---------|--------------------|
| | \$ | Tithes & Offerings |
| | \$ 0.00 | Memo |

Recurring Gift

Frequency: Weekly

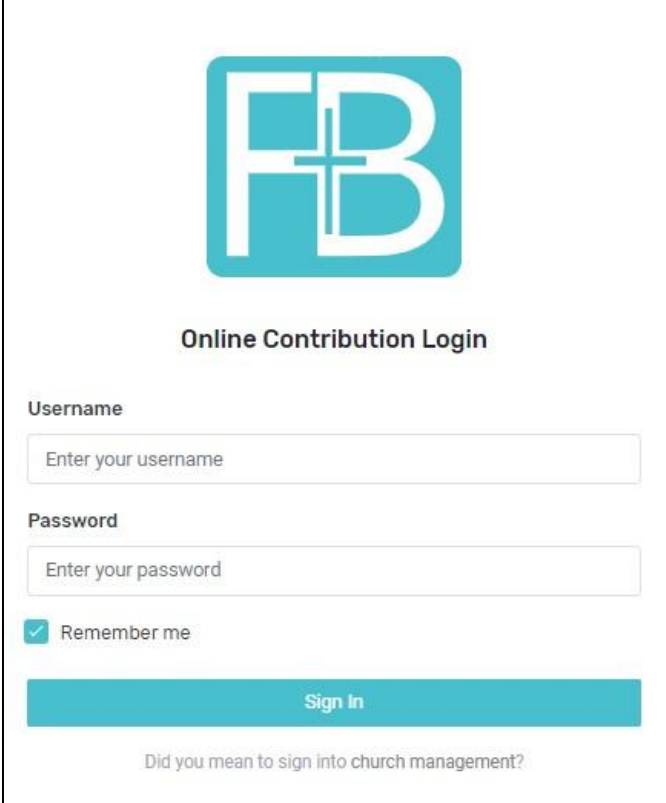
Start: Today Schedule On: 04/23/2020

Total: \$ Schedule

12. And that's it! You can now access your account at any time!

Now that you have registered, you can access your account whenever you wish by going to <https://my.flockbase.com/oc>. This gives you the ability to

edit payment information or change your giving. This is what that login page will look like. Just make sure to save your username and password!



The image shows a login form for 'Online Contribution Login'. At the top is a teal square logo with the letters 'FB' and a white cross. Below the logo is the title 'Online Contribution Login'. The form includes a 'Username' field with the placeholder text 'Enter your username', a 'Password' field with the placeholder text 'Enter your password', and a 'Remember me' checkbox which is checked. A teal 'Sign In' button is positioned below the password field. At the bottom of the form, there is a link that says 'Did you mean to sign into church management?'.

Thanks everyone! If you have any questions, be sure to contact the church office at dightonchurch@gmail.com or 231-829-3070 and we will be happy to help in any way that we are able!